



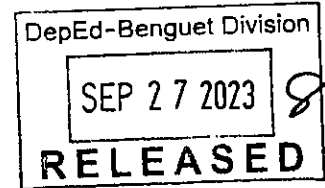
Republic of the Philippines
Department of Education
Schools Division of Benguet

25 September 2023

DIVISION MEMORANDUM

No. 345.62023

- TO: All Teacher-Advisers**
All District Youth Formation Coordinators
All School Heads
All PSDSs and CPs
All others concerned



**ADDENDUM / CORREGENDUM TO DIVISION MEMORANDUM NO. 305 S. 2023
TITLED SHAYAW NIYAL 2023, RECOGNIZING THE ACCOMPLISHMENTS AND
IMPORTANT CONTRIBUTIONS OF STUDENT-LEADERS, TEACHER-ADVISERS,
AND COORDINATORS.**

1. The Schools Division of Benguet wants to recognize also the dedication of Troop Leaders who passionately help in the formation of our iBenguet learners. Thus, an additional award category shall be added from the original as follows:

Added Award Category	Number of Winners	
	GSP	BSP
Scout Awards		
Troop Leader Award for Elementary	1	1

2. This memorandum is also issued to correct the award category for the Best Senior Outfit Advisor. The Best Senior Outfit Advisor shall be awarded to Secondary Advisors both for GSP and BSP.

3. This memorandum shall also rectify the score on the criteria for Boys Scout Awards for Elementary. The criteria to be followed for the judging specifically the Achievement / Scout Advancement will be as follows:

Criteria	Total Score	Corresponding Points
Achievement/Scout Advancement	20 pts	
1 st Class		20 pts
2 nd class		18 pts
Tenderfoot		16 pts



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4. To give ample time for those who will be joining the award to prepare their MOVs or supporting documents, the deadline of submission for the above mentioned award categories specifically the Troop Leader Awards and Best Senior Outfit Advisor Award will be moved to October 13, 2023.
5. Attached herewith is the criteria for the added award category (Troop Leader Award).
6. Other provisions from Division Memorandum No. 305 s. 2023 shall remain.
7. For queries and information, you may email us through sdobenguet.yfd@deped.gov.ph.
8. Immediate and widest dissemination of this memorandum is directed.


SALLY L. BANAKEN-ULLALIM CESO V
Schools Division Superintendent⁴¹

SGOD/YF/CKB



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TROOP LEADER AWARD

CRITERIA		Maximum points and distribution of points	MOVS
QUALIFICATIONS		25 POINTS	
TROOP LEADERSHIP EXPERIENCE	10 years & above 7-9 years 4-6-years 1-3-years	10 points 10 points 8 points 6 points 5 points	Certificate/Certification that must be a member and/or troop leaders for a consecutive consecutive years
PHYSICAL HEALTH EXAMINATION RESULT	2	2 points	Med. Cert/Form 86
Campcraft Awards	School District Divion Regional & Higher Office	5 points 2 points 3 points 4 points 5 points	Certificates within 5 years
PARTICIPATION OF ACTIVITIES as RESOURCE/TRAINER/FACILITATOR	School District Divion Regional/Hig her Office	8 points 4 points 5 points 6 points 8 Points	Certificates/certification duly signed by camp director
WORK EXPERIENCE		25 POINTS	
Percentage of Badges yearly and tenureship of girls	50% & Above and girls retainment of at least 2 years and above	8 points	
	50% & Above and girls retainment of atleast less to one year	2 points	



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Participation to current GSP Thrust	School District Divion Regional & Higher Office	4 points 1 points 2 points 3 points 4 points	
Conducted Camping/Outdoor Activities	School District Divion Regional & Higher Office	10 points 5 points 8 points 9 points 10 points	
Troop leaders Notebook		2 points	Notebook within 3 years containing related scouting activities
PROMOTION OF GSP RESOURCES/FACILITIES		25 POINTS	
GS in complete uniforms	30 percent and Above	5 points 5 points	List of GS and number of GS in Complete Uniforms duly certified by school head/GS Coordinator/Council Executive
	20-29 percent	3 points	
	10-19 percent	2 points	
	9 less	1 point	
Troop Flag/Troop Certificates/GS Magazines Displayed	All or nothing	5 points	Certification from GS Coordinator/Council Executive
Availability of 4 GS Handbooks	4 handbook	5 points 5 points	Attached Certification Certification duly signed by GS Coordinator/Council Executive/School Head
	3 handbook	3 points	
	2 handbook	2 points	
	1 handbook	1 point	
AWARDS		25 points	
	National Award	15 points	Attached Certification Certification duly signed by GS
	Bronze	10 13	



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	Silver Gold	15	Coordinator/Council Executive/School Head
	Other related Awards School District Division or higher office	10 points 8 points 9 10	Attached Certification Certification duly signed by GS Coordinator/Council Executive/School Head



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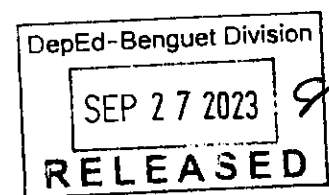
September 26, 2023

DIVISION MEMORANDUM

No. 342, 52023

**PARTICIPANTS TO THE INSTRUCTIONAL SUPERVISION TRAINING UNDER
THE SKILLS AND KNOWLEDGE ENHANCEMENT OF TEACHERS AND SCHOOL
LEADERS ACROSS GOVERNANCE LEVELS**

To: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
ALL Public Schools District Supervisors
ALL Elementary and Secondary School Heads
ALL Others Concerned



1. In support to the Department's program on Instructional Supervision, this office invites the following Master Teacher I and Teacher in-Charge (Enclosure 2) to participate in the "Instructional Supervision Training under the Skills and Knowledge Enhancement of Teachers and School Leaders across Governance Levels."
2. The training is a professional, continuous and cooperative process for the improvement of instruction for the new master teachers and teachers in-charge in Benguet. It is characterized by guidance, assistance, sharing of ideas, facilitation, or creation to help teachers improve the learning situation and quality of learning in the schools. Further, it intends to guide all concerned personnel the needed materials, tools and forms in the conduct of instructional supervision.
3. The activity (Enclosure 1) will be held on October 18-20, 2023, 8:00 am – 5:00 pm at Brentwood Apartelle, Brentwood Village, Baguio City.
4. Meals and snacks shall be provided chargeable against HRTD Fund subject to the usual budget, accounting, and auditing rules and regulations.
5. Immediate dissemination and strict compliance with this Memorandum is directed.


SALLY L. BANAKEN-ULALIM, CESO V
Schools Division Superintendent

l&d/sgod/hrds/ial



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Enclosure 1. Program Matrix

TIME	PARTS OF THE PROGRAM	IN-CHARGE
Day 1- October 18, 2023 (Wednesday)		
7:00am-8:00am	Registration/Arrival of Participants	HRDS
8:00-9:00am	Opening Program	
	Nationalistic Song	AVP
	Opening Prayer	AVP
	Cordillera Hymn	AVP
	Benguet Hymn	AVP
	Morning Exercise – Galaw Pilipinas	AVP
	Welcome Remarks	Rizalyn A. Guznian, CES-CID
	Presentation of Participants	Ide Liwanen
	House Rules	Ide Liwanen
	Message	Sally L. Banaken-Ullalim CESO V, SDS
9:01am-10:15am	Topic 1: Assessing our Belief on Supervision	Lucio B. Alawas, CES-SGOD
10:15am-10:30am	Health Break	
10:31am-12:00am	Topic 2: The Changing Context of Supervision	Lucio B. Alawas, CES-SGOD
12:00nn-1:00pm	Lunch	
1:01pm-3:00pm	Topic 3: Clinical Supervision	Rizalyn A. Guznian, CES-CID
3:01pm-4:30pm	Topic 4: Different Observation Tools	Warden Baltazar, EPS-MAPEH
4:31pm-5:00pm	Closing	
	Insights	Atok and Bakun
	Closing Prayer	Bokod
Day 2- October 19, 2023 (Thursday)		
7:00am-8:00am	Registration/Arrival of Participants	HRDS
8:01am-8:30am	Nationalistic Song	Buguias
	Opening Prayer	Itogon
	Galaw Pilipinas	AVP
	Roll Call of Participants	Ide Liwanen
8:31am-10:00am	Topic 5: Developmental Supervision	Mertyn Conchita de Guzman, EPS-Science
10:01am-10:15am	Health Break	
10:16am-12:00nn	Topic 6: Differentiated Supervision	Merlyn Conchita O. de Guzman, EPS-Science
12:01nn-1:00pm	Lunch Break	
1:01pm – 3:00pm	Topic 7: Interpersonal Approaches and Giving Feedback	Warden Baltazar, EPS – MAPEH
3:00pm-4:30pm	Workshop and Reporting	
4:31pm-5:00pm	Closing	
	Insights	Kabayan, Kapangan
	Closing Prayer	Kibungan



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Day 3- October 20, 2023 (Friday)		
7:00am-7:30am	Registration/Arrival of Participants to Schools – Alejo M. Pacalso Memorial National High School (HS), Tuding Elementary School (Elementary)	HRDS
7:40am-9:30am	Class Observation <ul style="list-style-type: none"> • Tuding ES for elementary participants • Alejo MPMNHS for high school participants 	
9:31am-10:00am	Travelling Time to Venue	
10:00am-10:15am	Health Break	
10:15am-12:00nn	Reporting and Discussion	
12:01nn-1:00pm	Lunch Break	
1:01pm – 2:30pm	Topic 8: Preparing Instructional Supervisory Plan (With Workshop/Reporting)	Nancy Rosado, SP-II, Bekkel ES
2:30pm – 3:30pm	Topic 9: SBM	Corazon Quipot, SEPS-SMME
3:30pm-4:00pm	Closing Program	
	Insights	La Trinidad
	Ways Forward	Mankayan and Sablan
	Closing Message	Lucio B. Alawas, Chief-SGOD
	Awarding of Certificates	Facilitators
	Closing Prayer	Tublay



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Enclosure 2. List of Participants

1	Graciela W. Polking	HT 1	Bonglo ES	Atok
2	Jake Caluza	TIII/TIC	Japa ES	Atok
3	Sebio P. Badival	TIII/TIC	Bilis ES	Atok
4	Renanty Lucas	TIII/TIC	Naguey ES	Atok
5	Delia Calixto	TIII/TIC	Boneng IS	Atok
6	Catherine L. Milo	TIII/TIC	Franklin Guy Haight NHS	Atok
7	Oliver P. Ngiwas	TIII/TIC	Lamew ES	Bakun
8	Darna D. Dayawen	TIII/TIC	Legab ES	Bakun
9	Juliet S. Alboc	TIII/TIC	Tingbaoen Galisen ES	Bakun
10	Ofelia M. Langbis	MT 1	Tap-ayao Abiyang ES-Main	Bakun
11	Myrna B. Donato	TIII/TIC	Tin-apan ES	Buguias
12	Jaqueline A. Yaos	TIII/TIC	Pasbol-Belino ES	Buguias
13	Patricia D. Ungos	TIII/TIC	Bano-oy ES	Buguias
14	Elmo P. Sacliten	T II/TIC	Deccan ES	Buguias
15	Jonathan I. Gayaso	TIII/TIC	Naytokyab ES	Buguias
16	Mauro M. Telio	TIII/TIC	Catlubong-Adiston ES	Buguias
17	Lourden Ludaes	TIII/TIC	Guieng ES	Buguias
18	Marcial M. Selmo	TIII/TIC	Akbot Alicnas ES	Bokod
19	Linda B. Bayas	TIII/TIC	Camanggaan ES	Bokod
20	Maring S. Ano	TIII/TIC	Celo Doni ES	Bokod
21	Janah C. Lamsis	TIII/TIC	Karao ES	Bokod
22	Maudee M. Beray	TIII/TIC	Karao Tribe ES	Bokod
23	Valentine C. Pontino Jr.	TIII/TIC	Bila ES	Bokod
24	Eldrin D. Alico	TIII/TIC	Wakal ES	Bokod
25	Wilma M. Dogaong	TII/TIC	Alberto Cuilan MS	Bokod
26	Imee Liwaliw	MT I	Bulo ES	Bokod
27	Joana M. Pontino	HTI	Bulo ES	Bokod
28	Migara L. Palaoag	HTI	Pilpiok ES	Bokod



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29	Miguel L. Totanes Jr.	HT-III	Alejo MPMNHS	Itogon 1
30	Ruth W. Eslao	TIII/TIC	Lab-ang CS/Tapsan ES	Itogon 2
31	Jacqueline J. Saliw-ey	TIII/TIC	Solomon Solano ES	Itogon 2
32	Lorelie D. Balanag	MT1	Virac IS	Itogon 2
33	Maricil Amparo	TIII/TIC	Abucot IS	Kabayan
34	Jessica B. Lamsis <i>Fawayan</i>	TIII/TIC	Lebeng ES	Kabayan
35	Cherry Ann S. Laranang	TIII/TIC	Bashoy ES	Kabayan
36	Rowena Diaus	MT1	Adaoay NHS	Kabayan
37	Edwin L. Baterzal	TIII/TIC	Pongayan Barrio School	Kapangan
38	Manuel Martin Jr.	TIII/TIC	Bokla oa BS	Kapangan
39	Gemma Diclas	TIII/TIC	Legleg BS	Kibungan
40	Evangeline P. Ticag	MT I	Tawang ES	La Trinidad
41	Ellamae U. Peng-as	MT I	Don Pulas ES	La Trinidad
42	Denver P. Dokey	MT I	CRSHS	La Trinidad
43	Jufelia P. De Olon	MT I	BeNHS	La Trinidad
44	Janet D. Eslao	MT I	BeNHS	La Trinidad
45	Elizabeth Y. Atas	MT I	BeNHS	La Trinidad
46	Jean F. Dosdos	MT I	BeNHS	La Trinidad
47	Jessica L. Laruan	MT I	BeNHS	La Trinidad
48	Ghana O. Wanson	MT I	BeNHS	La Trinidad
49	Grace O. Pelico	MT I	BeNHS	La Trinidad
50	Clifford E. Abance	MT I	BeNHS	La Trinidad
51	Reymielyn L. Lidongen	MT I	BeNHS	La Trinidad
52	Nellie B. Judan	MT I	BeNHS	La Trinidad
53	Winnie B. Dolo	MT I	LTCS	La Trinidad
54	Alicia Anasan	TIII/TIC	Dagadag ES	Mankayan
55	Jan Irvin Kis-ing	TIII/TIC	Bedbed ES	Mankayan
56	Erlinda Tamaken	TIII/TIC	Lap-angan ES	Mankayan
57	Caroline Tufay	TIII/TIC	Cotcot ES	Mankayan



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58	Dolores Paplonot	TIII/TIC	Paco ES	Mankayan
59	Loida L. Caramé	TIII/TIC	Bayabas MGS	Sablan
60	Claire Agpawa Mayomis	MT-I	Palew ES	Tublay
61	Faithfulyn Canlas Colian	MT-I	Sto. Nino ES	Tublay
62	Cleofe Dugcio Tabdi	MT-I	Ciriaco Magno ES	Tublay
63	Winston Abdon	MT-I	TSHI	Tublay
64	Marivic K. Cosalan	MT-I	TSHI	Tublay
65	Evangeline B. Lingaling	MT-I	TSHI	Tublay
66	Juluis Baliquied	HT-III	TSHI	Tublay
67	Gerry Balao Anton	TIII/TIC	Luisa Becka ES	Tublay
68	Mary Grace Sabiano Bantulo	TIII/TIC	Mamuyod ES	Tublay
69	Delyne Balinsoy Acdang	TIII/TIC	Tublay CES	Tublay

Speakers and Facilitators

70	Sally L. Banaken-Ullalim	SDS	SDO-Benguet
71	Lucio B. Alawas	CES-SGOD	SDO-Benguet
72	Rizalyn A. Guznian	CES-CID	SDO-Benguet
73	Warden Baltazar	EPS-MAPEH	SDO-Benguet
74	Merlyn Conchita de Guzman	EPS-Science	SDO-Benguet
75	Corazon Quipot	SEPS-SMME	SDO-Benguet
76	Nancy Rosado	SP-II	Bekkel ES
77	Xylene Grail D. Kinomis	SEPS-HRDS	SDO-Benguet
78	Ide Liwanen	EPSp II-HRDS	SDO-Benguet



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